

UNIVERSITY OF PARDUBICE Faculty of Arts and Philosophy	
Directive 2/2023	
Subject Matter	Rules for the Admission Process and Conditions for Admission to Study in Undergraduate (Bachelor's) and Follow-up Postgraduate (Master's) Study Programmes of the Faculty of Arts and Philosophy of the University of Pardubice for the Academic Year 2024/2025
Applicable to	Applicants for study in undergraduate and postgraduate study programmes of the Faculty of Arts and Philosophy of the University of Pardubice
Effective from	Date of issue
Effective up to	Completion of the admission process
Drafted by	Mgr. Irena Reimannová, Ph.D. – Vice-Dean for Education Naděžda Tichá – Head of the Study Office
Approved by	doc. Mgr. Jiří Kubeš, Ph.D., Dean

In accordance with Sections 48 to 50 of Act 111/1998 Sb., on Higher Education and on Amendments to Other Acts, as amended ("Higher Education Act"), in conjunction with Articles 6 to 10a of the Statutes of the University of Pardubice, the Dean of the Faculty of Arts and Philosophy of the University of Pardubice ("Faculty") announces the admission process for the academic year 2024/2025 for the first year of undergraduate (bachelor's) and postgraduate (master's) study programmes.

Article 1

General information about the admission process

Undergraduate study

Deadline for submission of applications:	21 April 2024
Deadline for payment of the administrative fee:	21 April 2024
Officially certified copy of the secondary school leaving certificate:	Until 21 June 2024
Date of entrance examinations:	3 June – 4 June 2024
Electronic enrolment of applicants admitted to the 1st year:	1 July – 7 July 2024

Follow-up postgraduate study

Deadline for submission of applications:	28 April 2024
Deadline for payment of the administrative fee:	28 April 2024
Certified copy of the diploma and diploma supplement:	Until 21 June 2024
Date of entrance examinations:	5 June – 6 June 2024
Electronic enrolment of applicants admitted to the 1st year:	1 July – 7 July 2024

Place of the entrance examination:	University of Pardubice
Doors Open Days:	2 February 2024

Information on payment of the administrative fee

Recipient's account name:	Univerzita Pardubice Fakulta filozofická Studentská 95 532 10 Pardubice
Name and registered office of the financial institution:	Komerční banka a.s.
Account number:	37030561/0100
Variable symbol:	1920
Constant symbol:	379 (for payment by postal order) 308 (for payment by bank transfer)
Specific symbol:	Applicant's branch number for e-application
Fee for acts related to the admission process:	CZK 600

Fee for assessment of recognition of foreign education in the admission process

Recipient's account name:	Univerzita Pardubice Fakulta filozofická Studentská 95 532 10 Pardubice
Name and registered office of the financial institution:	Komerční banka a.s., Pardubice
Account number:	37030561/0100
Variable symbol:	1929
Constant symbol:	379 (for payment by postal order) 308 (for payment by bank transfer)
Specific symbol:	Applicant's branch number for e-application
Fee for acts related to the admission process:	CZK 600

In the application form, applicants must indicate the exact name of the study programme. The Faculty of Arts and Philosophy implements undergraduate and postgraduate study programmes **only in the full-time form of study**.

Applications must be submitted by the deadline and be formally perfect.

Applications with formal deficiencies will not be registered and applicants will be asked to complete them. If the applicant fails to remove the defects within the deadline, the admission process will be terminated.

If the applicant fails to participate in the admission process or cancels his/her application to the Faculty of Arts and Philosophy of the University of Pardubice, the faculty will not refund his/her application or administrative fee or transfer it to other schools.

The prerequisite for admission to an undergraduate study programme is the attainment of secondary education with a secondary school leaving examination. **An officially certified copy of the secondary school leaving certificate** must be presented on the day of the entrance examination before the examination or sent by post **no later than 21 June 2024** to the address of the **Study Office of the Faculty of Arts and Philosophy, Studentská 84, 532 10 Pardubice** (cannot be sent electronically).

A prerequisite for admission to a follow-up postgraduate study programme is the completion of an undergraduate study programme, which the applicant is obliged to prove by a **certified**

copy of the diploma and the supplement to the diploma, which the applicant must provide on the day of the entrance examination before the examination or send by post **no later than 21 June 2024** to the address of the **Study Office of the Faculty of Arts and Philosophy, Studentská 84, 532 10 Pardubice** (cannot be sent electronically).

If the admission requirements include the submission of additional documents listed for the study programme, the applicant shall electronically insert them as an attachment to the e-application. Multiple attachments shall be uploaded by the applicant in the form of a multi-page PDF file. The e-application allows only one document to be uploaded.

Current information on the admission process for the academic year 2024/25 is communicated to applicants via **e-mail and communication platforms of the faculty, or on the website** of the Faculty of Arts and Philosophy of the University of Pardubice.

At least **10 days before the entrance examination**, the applicant is invited by e-mail to attend the examination. In the invitation to take part in the admission exam, the applicant is informed of the exact date, time, and place of the admission exam. The applicant is also informed **by e-mail of the waiver of the entrance examination** (if this is provided for in the rules on possible waivers for individual study programmes) and **of the impossibility of holding** the entrance examination due to epidemiological measures.

The Dean of the Faculty of Arts and Philosophy of the University of Pardubice may announce **another round** of admissions until 30 June 2024 in the event that the capacity of study programmes from the first rounds of admissions has not been filled. The **deadline for submitting applications for the next round** of admissions for the year 2024/2025 is **9 August 2024**. Information on the announcement of the next round of admissions will be published on the website of the Faculty of Arts and Philosophy. The rules for the admission process and the conditions for admission to study are the same as those of the first round.

The Dean of the Faculty of Arts and Philosophy reserves the right not to open the first year of a study programme or specialisation for which a low number of applicants has applied. The faculty will offer the applicants concerned admission to another specialisation/specialisations within the given study programme or to another study programme.

The admission decision is issued to the applicant within 30 days of verification of the conditions for admission to study pursuant to Section 50(4) of Act 111/1998 Sb., on Higher Education Institutions and on Amendments to Other Acts (Higher Education Act). The University delivers documents to applicants for studies itself or through a postal service provider. If the decision grants the applicant's application for admission to study, the decision may be delivered to the applicant via the University's electronic information system if the applicant has agreed to this method of delivery in advance on the application form; in such a case, the date of delivery and notification of the decision is the first day following the date on which the decision is made available to the applicant in the University's electronic information system (Article 6(8) of the Statutes of the University of Pardubice).

The applicant has the right to inspect the file only after the decision has been announced, at a pre-arranged time at the Faculty of Arts and Philosophy's Study Office.

Any appeal against the Dean's decision must be filed by the unaccepted applicant within 30 days of the date of delivery of the decision. The appeal shall be submitted to the Dean of the Faculty in writing by post to the **University of Pardubice, Faculty of Arts and Philosophy, Studentská 84, 532 10 Pardubice**.

Admitted applicants to undergraduate and postgraduate studies will have their admission decisions and enrolment dates published on the University of Pardubice Portal.

Article 2

Information on the admission process for individual study programmes

1. UNDERGRADUATE STUDY PROGRAMMES (INDEPENDENT STUDY)

English Language (stand-alone undergraduate study programme with specialisations)

Specialisations: English for Professional Practice, English for Education

Estimated number of admitted applicants:

minimum 5 – maximum 60 in each specialisation of stand-alone study

(a) Form and conditions of admission

The entrance exam is written and determines the level of communicative competence in English. The written part tests speaking skills (listening and reading comprehension), knowledge of lexical-grammatical structures and the level of knowledge of the Anglo-American literary and cultural context (maximum score 100).

As part of the admission process, applicants with citizenship of a state other than the Czech Republic (hereinafter referred to as "foreigners", see Article III of this Directive) must prove their language proficiency for studying in the study programme in the Czech language by providing proof of passing a certified examination in the Czech language for foreigners at least at level C1 according to the Common European Framework of Reference ([Czech Language Certificate Examination for Foreigners \(CCE\) | ILPS UK](#)). **This certificate must be submitted by the applicant as a mandatory attachment to the e-application form.** The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 60 most successful applicants will be admitted to study in each specialisation.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall not be waived.

Philosophy (stand-alone undergraduate study programme)

Estimated number of admitted applicants: minimum 5 – maximum 45

(a) Form and conditions of admission

An oral interview in Czech/Slovak language held either online or in person according to the applicant's choice. In the interview, the applicant will present the motivation for applying to the Philosophy programme and will have the opportunity to ask the committee questions about the study. The committee will ascertain what interests the applicant in philosophy and what he/she expects from the study. An oral interview is also conducted over the reference list if the applicant presents it to the committee at the interview. The language proficiency of the foreign applicant for study in the study programme in the Czech language is demonstrated and verified during the interview.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 45 most successful applicants will be admitted to study. Applicants who obtain a minimum of 20 points in the admission process may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Historical and Literary Studies (stand-alone undergraduate study programme)
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Estimated number of admitted applicants: minimum 5 – maximum 50

(a) Form and conditions of admission

An oral interview based on a list of the applicant's own previous reading (domestic and international belles-lettres), which the applicant will insert as an attachment to the e-application.

As part of the admission procedure, foreigners must, in accordance with Article III of this Directive, prove their language proficiency to study in a study programme in the Czech language by passing a certified examination in the Czech language for at least at level C1 according to the Common European Framework of Reference ([Czech Language Certificate Examination for Foreigners \(CCE\) | ILPS UK](#)). **This certificate must be submitted by the applicant as a mandatory attachment to the e-application form.** The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file.

(b) Method of evaluation of results

The level of the reading list submitted (quantity and difficulty of the works read) is assessed with a maximum of 15 points and the quality of the oral interview (professional and general expressive ability) is assessed with a maximum of 35 points. Based on the score (maximum 50) a ranking of applicants will be made, of which 50 most successful applicants will be admitted to study. Applicants who obtain a minimum of 10 points in the admission process may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

History (stand-alone undergraduate study programme with specialisations)

Specialisations: archaeology, cultural and historical studies, preservation of tangible heritage
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Estimated number of admitted applicants:

minimum 5 in each specialisation – maximum 105

(a) Form and conditions of admission

An oral interview in Czech language held either online or in person according to the applicant's choice. During the interview, the applicant will present his/her motivation for applying to the study programme and chosen specialisation and will have the opportunity to ask the committee questions about the study. The committee will find out what interests the applicant about history

and what he/she expects from the study. An oral interview is also conducted over a list of specialized literature that the applicant will present to the committee at the interview. The language proficiency of the foreign applicant is demonstrated and verified during the interview.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 105 most successful applicants will be admitted to study. Applicants who obtain a minimum of 20 points in the oral interview may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall be waived if the applicant achieved excellent academic results in secondary school (school leaving certificate up to 2.0) or if he/she has proven success in secondary school professional activities in one of the social science fields (participation in a national round, placement up to the 3rd place in a regional round), or if the applicant has won the Dean's Prize of the Faculty of Arts and Philosophy of the University of Pardubice in a regional round of the Festival of Science and Technology for Children and Youth in the Pardubice Region (Pledge to the Dean's Prize of the Faculty of Arts and Philosophy of the University of Pardubice).

The applicant himself/herself shall apply for a waiver of the entrance examination in writing. The application for admission without taking the entrance examination, including certified copies, must be delivered by the applicant to the Study Office of the Faculty of Arts and Philosophy no later than on the day of the entrance examination (cannot be sent electronically).

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Humanities (stand-alone undergraduate study programme with specialisations)
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Specialisations in educational sciences, historical sciences, sociological and anthropological sciences

Estimated number of admitted applicants: minimum 5 – maximum 85

(a) Form and conditions of admission

The entrance exam is written, consisting of two tests

- general knowledge test in the social sciences,
- aptitude test.

As part of the admission procedure, foreigners must, in accordance with Article III of this Directive, prove their language proficiency to study in a study programme in the Czech language by passing a certified examination in the Czech language for at least at level C1 according to the Common European Framework of Reference ([Czech Language Certificate Examination for Foreigners \(CCE\) | ILPS UK](#)). **This certificate must be submitted by the applicant as a mandatory attachment to the e-application form.** The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 85 most successful applicants will be admitted to study.

(c) Rules for possible waiver

The entrance examination shall not be waived.

German Language for Professional Practice (stand-alone undergraduate study programme)

Estimated number of admitted applicants: minimum 5 – maximum 40

(a) Form and conditions of admission

A written test to assess speaking skills, reading comprehension and knowledge of lexical-grammatical structures.

(b) Method of evaluation of results

Based on the score (maximum 80) a ranking of applicants will be made, of which 40 most successful applicants will be admitted to study.

(c) Rules for possible waiver of entrance examinations

The entrance examination will be waived if the applicant presents a certified copy of a German language certificate at B1 level (with a score of "sehr gut" or "gut" or "befriedigend") according to the Common European Framework of Reference for Languages (CEFR), which must not be older than 5 years. The CEFR language level must be indicated on the certificate.

The applicant himself/herself shall apply for a waiver of the entrance examination in writing. The application for admission without the entrance examination, including certified copies, shall be delivered by the applicant to the Study Office of the Faculty of Arts and Philosophy at least 7 days before the entrance examination (cannot be sent electronically).

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Religious Studies (stand-alone undergraduate study programme)

Estimated number of admitted applicants: minimum 5 – maximum 30

(a) Form and conditions of admission

An oral interview in the Czech/Slovak language held either online or in person, according to the applicant's choice. During the interview, the applicant will present the motivation for applying to the Religious Studies programme and will have the opportunity to ask the committee questions about their studies. The committee will find out what interests the applicant in religious studies and what he/she expects from the study. An oral interview is also conducted over the reference list if the applicant presents it to the committee at the interview. The language proficiency of the foreign applicant for study in the study programme in the Czech language is demonstrated and verified during the interview.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 30 most successful applicants will be admitted to study. Applicants who obtain a minimum of 20 points in the admission process may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Social and Cultural Anthropology (stand-alone undergraduate study programme)

Estimated number of admitted applicants: minimum 5 – maximum 60

(a) Form and conditions of admission

The entrance exam is a written test in the form of a test on the basics of social sciences and other disciplines (social anthropology, sociology, history, geography, political science) – it consists of closed-ended questions and one open-ended question.

As part of the admission procedure, foreigners must, in accordance with Article III of this Directive, prove their language proficiency to study in a study programme in the Czech language by passing a certified examination in the Czech language for at least at level C1 according to the Common European Framework of Reference ([Czech Language Certificate Examination for Foreigners \(CCE\) | ILPS UK](#)). **This certificate must be submitted by the applicant as a mandatory attachment to the e-application form.** The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file.

(b) Method of evaluation of results

Based on the score (maximum 40), a ranking of applicants will be made. The minimum score for admission is 20. If the number of students meeting the minimum score is higher than the target number of those to be admitted, the rank order of applicants shall determine the admission threshold.

(c) Rules for possible waiver of entrance examinations

The entrance examination is waived for those applicants who have succeeded in a competition organised by the Department for those interested in social anthropology. In addition to the winning positions (1st – 3rd place), the competition also announces the gold, silver, and bronze quality bands for the participants. All the participants of the competition who place in the gold band are eligible for admission without any admission procedure. Those in the silver and bronze bands will have their scores increased by 10 and 5 points respectively. For more information, see <http://kska.upce.cz/>. The application for admission without an entrance examination, including a copy of the diploma, must be delivered by the applicant to the Study Office of the Faculty of Arts and Philosophy no later than the day of the entrance examination (cannot be sent electronically).

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Central European Studies (stand-alone undergraduate study programme)

Estimated number of admitted applicants: minimum 5 – maximum 40.

(a) Form and conditions of admission

The entrance examination is written, in the form of a test to determine the applicants' knowledge of history, literary history and cultural development in a general cultural context, within the

scope of the regular secondary school curriculum, or the secondary school leaving examination in history, geography, Czech language and literature, or the basics of social sciences (philosophical foundations of culture).

(b) Method of evaluation of results

Based on the score (maximum 50), a ranking of applicants will be made, of which 40 most successful applicants will be admitted to study. Applicants who obtain a minimum of 10 points in the written entrance examination may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

2. UNDERGRADUATE STUDY PROGRAMMES (COMBINED STUDY)

Philosophy (major) – English Language (minor)
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Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Philosophy without specialisations and the study programme English Language without specialisations. The bachelor's thesis is included in the major programme, i.e. Philosophy, and the programme cannot be changed during the study.

Philosophy (major) – German Language for Professional Practice (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Philosophy without specialisations and the study programme German Language for Professional Practice without specialisations. The bachelor's thesis is included in the major programme, i.e. Philosophy, and the programme cannot be changed during the study.

Philosophy (major) – Religious Studies (minor)

Estimated number of admitted applicants: maximum 20

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Philosophy without specialisations and the study programme Religious Studies without specialisations. The bachelor's thesis is included in the major programme, i.e. Philosophy, and the programme cannot be changed during the study.

German Language for Professional Practice (major) – English Language (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme German Language for Professional Practice without specialisations and the study programme English Language without specialisations. The bachelor's thesis is included in the major programme, i.e. German Language for Professional Practice, and the programme cannot be changed during the study.

German Language for Professional Practice (major) – Philosophy (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme German Language for Professional Practice without specialisations and the study programme Philosophy without specialisations. The bachelor's thesis is included in the major programme, i.e. German Language for Professional Practice, and the programme cannot be changed during the study.

German Language for Professional Practice (major) – Religious Studies (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme German Language for Professional Practice without specialisations and the study programme Religious Studies without specialisations. The bachelor's thesis is included in the major programme, i.e. German Language for Professional Practice, and the programme cannot be changed during the study.

Religious Studies (major) – English Language (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Religious Studies without specialisations and the study programme English Language without specialisations. The bachelor's thesis is included in the major programme, i.e. Religious Studies, and the programme cannot be changed during the study.

Religious Studies (major) – German Language for Professional Practice (minor)

Estimated number of admitted applicants: maximum 10

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Religious Studies without specialisations and the study programme German Language for Professional Practice without specialisations. The bachelor's thesis is included in the major programme, i.e. Religious Studies, and the programme cannot be changed during the study.

Religious Studies (major) – Philosophy (minor)

Estimated number of admitted applicants: maximum 20

The form and conditions of admission, the method of evaluation of results and the rules for possible waiver of entrance examinations are identical to the study programme Religious

Studies without specialisations and the study programme Philosophy without specialisations. The bachelor's thesis is included in the major programme, i.e. Religious Studies, and the programme cannot be changed during the study.

3. FOLLOW-UP POSTGRADUATE STUDY PROGRAMMES in Czech language

English Philology (stand-alone postgraduate study programme)

Estimated number of admitted applicants: 20

(a) Form and conditions of admission

Applicants must have completed at least the undergraduate study programme English Philology (English Language, Literature and Cultural Studies).

The application form includes a master's thesis project in English in the range of 1 000 – 1 500 words (excluding references), and a certificate of completion of courses in the undergraduate programme (applicants from the Faculty of Arts and Philosophy of the University of Pardubice do not need to provide this document).

The applicant shall electronically upload the project and confirmation to the e-application as an attachment to the study programme requirements no later than 28 April 2024. The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file. The details of the project are published on [the website of the Department of English and American Studies](#). The entrance exam is oral and takes the form of an interview conducted in English. The examination committee verifies the ability to discuss the topic, methodology and structure of the proposed research by discussing the submitted project and also verifies the applicant's language skills. The expected entry level of English is C1 of the Common European Framework of Reference.

(b) Method of evaluation of results

Based on the score (minimum 60 out of 100 possible points), a ranking of applicants will be made, of which the first 20 with the highest score will be admitted to study. Points are awarded on the basis of an evaluation of the written master's thesis project and an oral interview.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall not be waived.

Philosophy (stand-alone postgraduate study programme)
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Estimated number of admitted applicants: 25

(a) Form and conditions of admission

An oral interview in the Czech/Slovak language held either online or in person, according to the applicant's choice. In the interview, the applicant will present the motivation for applying to the Philosophy programme and will have the opportunity to ask the committee questions about the study. The committee will seek to find out what interests the applicant in philosophy, what type of philosophy interested him/her in his/her previous studies, and what he/she expects from his/her studies. The oral interview may also be conducted over a list of literature that the applicant may present to the committee at the interview.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 25 most successful applicants will be admitted to study. Applicants who obtain a minimum of 20 points in the admission process may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

History (stand-alone postgraduate study programme with specialisations)

Specialisations: History of Literary Culture, Gender History, Cultural and Historical Studies, Cultural and Historical Studies of Slavic Countries, Care of Cultural Heritage, Contemporary History

Estimated number of admitted applicants: minimum 5 (in each specialisation) – maximum 70 (in History PSP)

(a) Form and conditions of admission

The entrance exam is oral in Czech/Slovak and consists of three parts:

1. Discussion of the literature studied – the question will be formulated on the basis of the submitted list of literature or on the basis of the defended bachelor's thesis (the applicant will receive a maximum of 30 points).
2. Presentation of the master's thesis project – if the student submits a written version of the thesis project at the same time as the application form, he/she will receive a bonus of 20 points. A maximum of 50 points can be awarded for the project presentation (30 + 20 for the written version of the project).
3. General knowledge of culture and politics (maximum 20 points)

A list of the literature you have studied must be brought to the interview. Submission of a bachelor's thesis for the entrance exam is not necessary – but is welcome.

Along with the application, applicants may send a master's thesis project of at least 3 and no more than 5 pages of text (excluding the bibliography). The project must be uploaded electronically to the e-application as an attachment to the programme requirements by 28 April 2023 at the latest. The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file.

If a specialisation of the study programme is not opened because the minimum capacity of admitted applicants for a given academic year has not been met, the student will be offered the opportunity to study in another specialisation of the relevant study programme during the admission examination.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants will be made, of which the 70 most successful applicants will be admitted to study. Applicants who obtain 60 points or more in the admission procedure may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

Resocialisation Pedagogy (stand-alone postgraduate study programme)
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Estimated number of admitted applicants: 55

(a) Form and conditions of admission

Applicants must have completed at least an undergraduate study programme in the humanities.

The entrance examination is an oral interview, which includes a discussion of the bachelor's thesis, and the applicant demonstrates an orientation in the field and literature.

Applicants are expected to have knowledge of the basics of the humanities in pedagogy, psychology, philosophy, sociology, law, and scientific research methodology, as well as knowledge of social policy, multicultural education, educational policy, the organization of the non-profit sector, and the lifelong learning system.

If the applicant has graduated from an undergraduate programme in the humanities without a pedagogical specialisation, he/she needs to pass a bridging exam in the course of studies in the subject Basics of Pedagogy.

(b) Method of evaluation of results

Based on the score (maximum 100 points), a ranking of applicants with a minimum of 50 points will be made, of which the first 55 with the highest score will be admitted to study.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall not be waived.

Social and Cultural Anthropology (stand-alone postgraduate study programme)
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Estimated number of admitted applicants: 30

(a) Form and conditions of admission

The admission process is conducted by oral examination in person or online. Applicants may request the Head of Department to allow an online oral examination at least three days before the date of the examination. During the examination, the applicant demonstrates his/her knowledge of the basics of social and cultural anthropology and motivation to study. Applicants wishing to opt for the Visual Anthropology module should also prepare a brief outline of their visual anthropology specialization. Part of the oral interview will be conducted in English.

(b) Method of evaluation of results

Based on the score (maximum 50 in total, including a maximum of 10 for language skills) a ranking of applicants will be made, of which 30 most successful applicants will be admitted to study. Applicants who obtain 25 points or more in the admission process may be admitted to study.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall be waived for those applicants who have completed an undergraduate study programme in the educational field of sociology or a related field with an overall grade better than or equal to 1.5. Applicants who meet these conditions may apply for

a waiver of the admission procedure. The application for admission without an entrance examination must be delivered by the applicant to the Study Office of the Faculty of Arts and Philosophy no later than the day of the entrance examination (cannot be sent electronically).

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

English Language Teacher Education (stand-alone postgraduate study programme)
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Estimated number of admitted applicants: 20

(a) Form and conditions of admission

Applicants must have completed at least the undergraduate study programme English Language, specialisation English Language for Education or a programme of comparable content, i.e. one that includes both a disciplinary component (English language, literature, and cultural studies) and a pedagogical-psychological component including the basics of disciplinary didactics.

The application form includes a master's thesis project in English in the range of 1 000 – 1 500 words (excluding a reference list), and a certificate of completion of courses in undergraduate studies (applicants from the Faculty of Arts and Philosophy of the University of Pardubice do not need to provide this document).

The applicant shall electronically upload the project and confirmation to the e-application as an attachment to the discipline requirements no later than 28 April 2024. The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file. The details of the project are published on [the website of the Department of English and American Studies](#). The entrance exam is oral and takes the form of an interview conducted in English. The examination committee verifies the ability to discuss the topic, methodology and structure of the proposed research by discussing the submitted project and also verifies the applicant's language skills. The expected entry level of English is C1 of the Common European Framework of Reference.

(b) Method of evaluation of results

Based on the score (minimum 60 out of 100 possible points), a ranking of applicants will be made, of which the first 20 with the highest score will be admitted to study. Points are awarded on the basis of an evaluation of the written thesis project and an oral interview.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall not be waived.

4. FOLLOW-UP POSTGRADUATE STUDY PROGRAMMES in a foreign language

Information on payment of the administrative fee

Recipient's account name:	Univerzita Pardubice Fakulta filozofická Studentská 95 532 10 Pardubice
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Name and registered office of the financial institution:	Komerční banka a.s., Pardubice
Account number:	37030561/0100
IBAN:	CZ2901000000000037030561
SWIFT:	KOMBCZPPXXX
Variable symbol:	1921
Constant symbol:	379 (for payment by postal order) 308 (for payment by bank transfer)
Specific symbol:	Applicant's branch number for e-application
Transfer post office:	Pardubice 530 02
Fee for acts related to the admission process:	CZK 2 000

The study of programmes in a foreign language is charged for the entire period of study in accordance with the provisions of the Statutes of the University of Pardubice, Article 12.

Information on payment of tuition fees

Recipient's account name:	Univerzita Pardubice Fakulta filozofická Studentská 95 532 10 Pardubice
Name and registered office of the financial institution:	Komerční banka a.s., Pardubice
Account number:	37030561/0100
IBAN:	CZ2901000000000037030561
SWIFT:	KOMBCZPPXXX
Variable symbol:	121
Constant symbol:	379 (for payment by postal order) 308 (for payment by bank transfer)
Specific symbol:	Applicant's branch number for e-application
Transfer post office:	Pardubice 530 02

English Philology (stand-alone postgraduate study programme in English language)

Estimated number of admitted applicants: 20

(a) Form and conditions of admission

Applicants must have completed at least the undergraduate study programme English Philology (English Language, Literature and Cultural Studies).

The application form includes a master's thesis project in English in the range of 1 000 – 1 500 words (excluding a reference list), and a certificate of completion of courses in undergraduate studies (applicants from the Faculty of Arts and Philosophy of the University of Pardubice do not need to provide this document).

The applicant shall electronically upload the project and confirmation to the e-application as an attachment to the discipline requirements no later than 28 April 2024. The e-application allows uploading only one document. Multiple attachments are uploaded by the applicant in the form of a multi-page PDF file. The details of the project are published on [the website of the Department of English and American Studies](#). The entrance exam is oral and takes the form of

an interview conducted in English. The examination committee verifies the ability to discuss the topic, methodology and structure of the proposed research by discussing the submitted project and also verifies the applicant's language skills. The expected entry level of English is C1 of the Common European Framework of Reference.

(b) Method of evaluation of results

Based on the score (minimum 60 out of 100 possible points), a ranking of applicants will be made, of which the first 20 with the highest score will be admitted to study. Points are awarded on the basis of an evaluation of the written thesis project and an oral interview.

(c) Rules for possible waiver of entrance examinations

The entrance examination shall not be waived.

(d) Determination of the amount of the tuition fee and its payment

The study of the English Philology programme is charged for the entire period of study in accordance with the provisions of the Statutes of the University of Pardubice, Article 12, Paragraph 1, Subparagraph b). Students of the English Philology programme are considered to be students who fully pay for their studies. Applicants are obliged to pay the tuition fee for one academic year in full by bank transfer no later than on the day of enrolment (see Statutes of the University of Pardubice, Article 12, Paragraph 4). The paid tuition fee is refundable upon the applicant's request if he/she does not enrol for studies. The fee paid shall be reduced by bank charges, at the applicant's expense. A decision on the amount of the fee shall be given to the applicant who becomes a student.

Ethics and Political Philosophy (stand-alone postgraduate study programme in English language)

Estimated number of admitted applicants: 25

(a) Form and conditions of admission

Only applicants who have completed an undergraduate study programme in Philosophy may be admitted to the programme. In exceptional cases, the Admissions Committee may accept the graduation from an undergraduate study in another study programme.

Applicants must have a very good command of academic English, both spoken and written, at a level equivalent to CEFR B2+. Proficiency at the required level is verified at the interview, which is conducted in English. Applicants may attach a language test certificate to their application.

Applicants must attach a sample of their own academic text in English in the range of 1500-4000 words to their application form. This may be part of a bachelor's thesis, a final essay of a course, a proposal for a master's thesis project, a philosophical essay on a topic of their own, or a summary of a philosophical work relevant to the field; the text should be in an appropriate form (references to the literature used, etc.).

The examination committee will evaluate the submitted documents, with the quality of the submitted academic text being decisive. It assesses both its linguistic level and its ability to deal with the chosen topic in a clear and adequate manner. It may award a maximum of 20 points to each applicant, and only those who have scored more than 10 points are invited to an interview.

The entrance exam is oral and takes the form of an interview conducted in English (the interview can be conducted online). The examination committee verifies the applicant's linguistic skills and his/her understanding of the philosophical issues of the text by discussing

the submitted text. The applicant is awarded a maximum of 30 points for his/her performance in the interview, 10 for his/her language skills, 20 for his/her discussion of a philosophical text.

(b) Method of evaluation of results

The applicant may score a maximum of 50 points (20 points for the written part, 30 points for the oral part), with a minimum of 25 points required for admission. Candidates are admitted in order of their scores from the best to a maximum of 25 points.

(c) Rules for possible waiver of entrance examinations

The Dean of the Faculty of Arts and Philosophy may waive the entrance examination if the maximum number of applications for study (i.e. submitted and paid) does not exceed the capacity of the programme.

(d) Determination of the amount of the tuition fee and its payment

The study of the Ethics and Political Philosophy programme is fee-paying for the entire period of study in accordance with the provisions of the Statutes of the University of Pardubice, Article 12, Paragraph 1, Subparagraph a). Applicants are obliged to pay the full tuition fee for one academic year by bank transfer no later than on the day of enrolment (see Statutes of the University of Pardubice, Article 12, Paragraph 4). The applicant who becomes a student will be given a decision on the amount of the fee.

Article 3

Admission of applicants with the nationality of another country

1. In accordance with Article 9 of the Statutes of the University of Pardubice, applicants for study at the Faculty of Arts and Philosophy of the University of Pardubice with a nationality other than that of the Czech Republic ("foreigners") are admitted to study in the Czech language under the same conditions as other applicants, provided that:
 - their education has been recognised as the education required by law for admission to a given type of study programme (so-called validation or recognition),
 - they have met the conditions of the admission process established for other applicants, including the demonstration of linguistic competence for study in a study programme in the Czech language in accordance with the requirements set out in this Directive for individual study programmes. The obligation to prove linguistic competence does not apply to applicants who are citizens of the Slovak Republic if they have attained secondary education with a secondary school leaving examination in the Czech Republic or the Slovak Republic and if they have completed university studies in any type of study programme conducted in the Czech or Slovak language.
2. In the admission of foreigners to study within the framework of international treaties and agreements to which the Czech Republic is bound, the conditions of Paragraph 1 shall apply *mutatis mutandis*, i.e. it shall be possible to adjust the date of the admission procedure and to assess the applicant's educational attainment individually, or the admission examination shall not be required.

Article 4

Admission of applicants with special educational needs

The admission process for applicants with special educational needs is regulated by Directive 8/2019 "Support and Levelling of Conditions in the Admissions Process and Study of

Applicants/Students with Special Educational Needs at the University of Pardubice".

Article 5

Different conditions for admission to study

In accordance with Directive 3/2017 (Different Conditions for Admission of Applicants to the University of Pardubice), the possibility of using different conditions for admission to study at the Faculty of Arts and Philosophy of the University of Pardubice is intended for applicants who, for serious reasons (health, social or other), apply for admission to study at the Faculty of Arts and Philosophy of the University of Pardubice in a study programme of which they are studying or have completed a comparable part in terms of content at the Faculty of Arts and Philosophy of the University of Pardubice or at another higher education institution.

The admission process under this Article is initiated by submitting a written application for admission to study to the Faculty's Study Office. The application for admission to an undergraduate study programme must be submitted by 21 April 2024 together with the **e-application**, the application for admission to a follow-up postgraduate study programme by 28 April 2024 together with the **e-application**, or together with the announcement of the second round of admissions. The application must include:

- confirmation of completed courses,
- justification of the request.

The admission process takes place without an entrance exam. Admission to study may be limited by accreditation, the implementation of the required studies and teaching capacity.

Article 6

Special provisions

The rules for the admission process and the conditions for admission to study in other accredited undergraduate or postgraduate study programmes of the Faculty of Arts and Philosophy will be specified in the Appendix to this Directive pursuant to Section 49, Subsection 6 of Act 111/1998 Sb.

Article 7

Final provisions

The Rules for the Admission Procedure for the Academic Year 2024/2025 for Undergraduate and Follow-up Postgraduate Study Programmes were approved by the Academic Senate of the Faculty of Arts and Philosophy on 2 October 2023 in accordance with Section 27 (1) (e) of the Higher Education Act.

Pardubice on this 5 October 2023

doc. Mgr. Jiří Kubeš, Ph.D.
Dean of the FAP

